**DRAF**

**REGULAR MEETING**

**May 6, 2020**

 The Board of Commissioners for the Lafourche Basin Levee District met pursuant to Governor John Bel Edward’s executive order (Proclamation Number JBE-2020-30) issued to provide for additional measures to address the COVID-19 emergency. The Lafourche Basin Levee Board of Commission certified that as a result of the COVID-19 emergency, it would be unable to attain attendance of a quorum at this meeting other than through electronic means. Accordingly, this meeting was held by Teleconference. The notice of the call-in information was included in the agenda which was posted and sent out in accordance with law, including the certification set forth above and was called to order by its President, James P. Jasmin, at 6:00 P.M.

 The meeting was called to order by President James P. Jasmin.

Present: Commissioners… Craig Carter, Assumption Parish; Whitney Jasmin, Jr., St. John the Baptist Parish; Russell Loupe, St. Charles Parish; Eric Matherne, St. Charles Parish; Michael McKinney, Sr., Ascension Parish; Gary Watson, St. John the Baptist Parish; Kevin Hebert, St. Charles Parish; President James P. Jasmin, St. James Parish; Jeffery Henry, Ascension Parish and Marlin Rogers, St. Charles Parish were present. .

 A quorum was present to conduct business.

Messrs. Larry Buquoi, Attorney; Donald Ray Henry, Executive Director and Ivy Chauvin, Sr., Assistant Executive Director were present.

 The meeting opened with a prayer and the pledge of allegiance to the flag.

 Adoption of the agenda was motioned by Commissioner Craig Carter and seconded by Commissioner Jeffery Henry. President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Gary Watson
* Jeffery Henry
* Craig Carter
* Russell Loupe
* Eric Matherne
* Whitney Jasmin, Jr.
* Marlin Rogers
* Kevin Hebert
* Michael McKinney, Sr.
* James P. Jasmin

ABSENT: None

ABSTAINED: None

By a roll call vote of 10 yeas, 0 nays, 0 absent and 0 abstained. The motion passed by unanimous vote.

 There were no Public comments in reference to agenda items.

 On motion of Commissioner Michael McKinney, Sr., seconded by Commissioner Gary Watson, the minutes of the Regular Meeting of April 1, 2020 be accepted and filed in the minutes of the Board.

President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Gary Watson
* Jeffery Henry
* Craig Carter
* Russell Loupe
* Eric Matherne
* Whitney Jasmin, Jr.
* Marlin Rogers
* Kevin Hebert
* Michael McKinney, Sr.
* James P. Jasmin

ABSENT: None

ABSTAINED: None

By a roll call vote of 10 yeas, 0 nays, 0 absent and 0 abstained. The motion passed by unanimous vote.

 On motion of Commissioner Marlin Rogers, seconded by Commissioner Gary Watson, the following cash available for distribution of the month of April 30, 2020 be accepted and filed in the minutes of the Board.

**FIRST AMERICAN BANK:**

 **Checking account balance Mar 2020 $ 374,111.09**

 **Deposits/Transfer In – Apr.**

**Revenues/Refund 50,576.04**

 **Interest on Checking 12.20**

 **Funds transferred in 194,987.53**

 **Operating Expenses/Other 401,746.17**

 **Funds transferred out 0.00**

 **TOTAL ACCOUNT BALANCE APR. 30, 2020 $ 217,940.69**

**LAMP**

 **Account balance – Apr. 3,726,074.54**

 **Funds transferred in 0.00**

 **Funds transferred out 194,987.53**

 **Interest Income Earned 2,997.92**

 **TOTAL ENDING BALANCE APR. 30, 2020 $ 3,534,064.93**

**INVESTMENTS: BNY**

 **Discount Notes/T-Bills/Bonds 7,045,764.28**

**TOTAL CASH & INVESTMENTS AS OF APR. 30, 2020 $ 10,797,769.90**

 President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Gary Watson
* Jeffery Henry
* Craig Carter
* Russell Loupe
* Eric Matherne
* Whitney Jasmin, Jr.
* Marlin Rogers
* Kevin Hebert
* Michael McKinney, Sr.
* James P. Jasmin

ABSENT: None

ABSTAINED: None

By a roll call vote of 10 yeas, 0 nays, 0 absent and 0 abstained. The motion passed by unanimous vote.

On motion of Vice-President Eric Matherne, seconded by Commissioner Jeffery Henry, the following resolution was proposed and unanimously adopted .

BE IT RESOLVED that the Board of Commissioners approve the Bright Minds Learning Academy , formerly known as Greater Grace Charter Academy, Inc., agreement with the Lafourche Basin Levee District to use our building as a safe refuge for the children and teachers of their academy in the case of a sudden emergency.

President Jasmin informed the Board that Ms. Gaubert changed the name of her school from Greater Grace Charter Academy to Bright Minds Learning Academy. The Board had previously approved safe refuge for the school under the name Greater Grace. Vice-President Eric Matherne made the motion to grant the safe refuge, as long as all paperwork is correct. Commissioner Jeffery Henry seconded the motion.

President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Gary Watson
* Jeffery Henry
* Craig Carter
* Russell Loupe
* Eric Matherne
* Whitney Jasmin, Jr.
* Marlin Rogers
* Kevin Hebert
* Michael McKinney, Sr.
* James P. Jasmin

ABSENT: None

ABSTAINED: None

By a roll call vote of 10 yeas, 0 nays, 0 absent and 0 abstained. The motion passed.

Mr. Larry W. Buquoi, Attorney, discussed and explained the Louisiana Public Records Doctrine. Mr. Buquoi informed the Commissioners that he requested to be placed on the agenda because he recently found out that the Commissioners are using their personal email addresses. He wanted to inform the Board of possible ramifications of using their personal email addresses. Mr. Buquoi informed the Commissioners that if someone requests a public records request that pertains to their emails, then each Commissioner is responsible, individually, to provide the information that is being requested and print it out themselves. It will not be the responsibility of the Levee Board Office. To be on the safer side, he suggested that each Board member should get assigned a levee board email address. He stated that it is not against the law to use your personal email addresses, but it would be each Commissioner’s responsibility to provide any information that is requested. Mr. Donald Henry stated that he started making inquiries into assigning each Commissioner an email address.

On motion of Commissioner Craig Carter, seconded by Commissioner Michael McKinney, Sr., the following resolution was proposed.

 BE IT RESOLVED that the Board of Commissioners approve to purchase equipment (computers) for Levee District and Commissioners to utilize for teleconference and video conference meetings amid the Covid-19 state of emergency and all other Board related business.

 President James Jasmin stated that from what Mr. Buquoi just informed the Board, it would make more sense to use Lafourche Basin Levee District equipment by having the use of computers. Commissioner Craig Carter made the motion to purchase the equipment for the Levee District and Commissioners to utilize. Commissioner Michael McKinney, Sr. seconded the motion. President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Gary Watson
* Jeffery Henry
* Craig Carter
* Michael McKinney, Sr.
* James P. Jasmin

NAYS:

* Russell Loupe
* Eric Matherne
* Whitney Jasmin, Jr.
* Marlin Rogers
* Kevin Hebert

ABSENT: None

ABSTAINED: None

By a roll call vote of 5 yeas, 5 nays, 0 absent and 0 abstained. The motion failed.

 On motion of Vice-President Eric Matherne, seconded by Commissioner Marlin Rogers, the following resolution was proposed and unanimously adopted.

 BE IT RESOLVED that the Board of Commissioners approve amending Exhibit “A” attached to a certain Cooperative Endeavor Agreement between Lafourche Basin Levee District and North Lafourche Levee Conservation and Drainage District aka North Lafourche Levee District, Phase 1, approved by Board of Commissioners on February 6, 2019 and amended March 6, 2019.

 President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Gary Watson
* Jeffery Henry
* Craig Carter
* Russell Loupe
* Eric Matherne
* Whitney Jasmin, Jr.
* Marlin Rogers
* Kevin Hebert
* Michael McKinney, Sr.
* James P. Jasmin

ABSENT: None

ABSTAINED: None

By a roll call vote of 10 yeas, 0 nays, 0 absent and 0 abstained. The motion passed.

 On motion of Vice-President Eric Matherne, seconded by Commissioner Russell Loupe, the following resolution was proposed and unanimously adopted.

BE IT RESOLVED that the Board of Commissioners approve to approving a Cooperative Endeavor Agreement between Lafourche Basin Levee District and North Lafourche Conservation and Drainage District aka North Lafourche Levee District, Phase 2.

President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Gary Watson
* Jeffery Henry
* Craig Carter
* Russell Loupe
* Eric Matherne
* Whitney Jasmin, Jr.
* Marlin Rogers
* Kevin Hebert
* Michael McKinney, Sr.
* James P. Jasmin

ABSENT: None

ABSTAINED: None

By a roll call vote of 10 yeas, 0 nays, 0 absent and 0 abstained. The motion passed.

On motion of Commissioner Russell Loupe, seconded by Commissioner Marlin Rogers, the following resolution was proposed and unanimously adopted.

BE IT RESOLVED that the Board of Commissioners approve renew insurance with Leo Sternfield and Tommy Landry with Arthur J. Gallagher.

President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Gary Watson
* Jeffery Henry
* Craig Carter
* Russell Loupe
* Eric Matherne
* Whitney Jasmin, Jr.
* Marlin Rogers
* Kevin Hebert
* Michael McKinney, Sr.
* James P. Jasmin

ABSENT: None

ABSTAINED: None

By a roll call vote of 10 yeas, 0 nays, 0 absent and 0 abstained. The motion passed.

On motion of Commissioner Michael McKinney, Sr., seconded by Commissioner Craig Carter, the following resolution was proposed and unanimously adopted.

BE IT RESOLVED that the Board of Commissioners approve to the renewal of Wayne Theall,’s, External Accountant, contract; contract terminates on May 31, 2020.

President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Gary Watson
* Jeffery Henry
* Craig Carter
* Russell Loupe
* Eric Matherne
* Whitney Jasmin, Jr.
* Marlin Rogers
* Kevin Hebert
* Michael McKinney, Sr.
* James P. Jasmin

ABSENT: None

ABSTAINED: None

By a roll call vote of 10 yeas, 0 nays, 0 absent and 0 abstained. The motion passed.

On motion of Commissioner Gary Watson, seconded by Commissioner Michael McKinney, Sr., the following resolution was proposed and unanimously adopted .

BE IT RESOLVED that the Board of Commissioners approve the additional 2020 Task Order No. 6-C, data collection, permitting, and stakeholder coordination in specific project segments of the Upper Barataria Risk Reduction Project. The items of work include additional geotechnical stability analysis required by the CPRA on the Sunset Levee lift and permitting on the Sunset Levee lift through public notice.

Commissioner Kevin Hebert asked if this new Task Order was for comprehensive purposes. Mr. Rodney Greenup, Greenup Industries, answered that it was for the Sunset Levee Project.

President Jasmin called for a roll call vote. Roll call vote thereon as follows:

YEAS:

* Gary Watson
* Jeffery Henry
* Craig Carter
* Russell Loupe
* Eric Matherne
* Whitney Jasmin, Jr.
* Marlin Rogers
* Kevin Hebert
* Michael McKinney, Sr.
* James P. Jasmin

ABSENT: None

ABSTAINED: None

By a roll call vote of 10 yeas, 0 nays, 0 absent and 0 abstained. The motion passed.

Mr. Henry Picard with BKI gave an update on the Upper Barataria Project. Geotechnical analysis is complete on the Sunset Levee Lift and pending coordination with CPRA. GIS is coordinating with BFM to clarify aspects of the survey and confirm all topographic information is included. Final report on Sunset Levee Lift was delivered to Lafourche Basin Levee District. Geotechnical analysis on the Barge Gate was submitted and is under review. The team are still working with the Corps of Engineers on the Eco Study. The design team will continue to engage with the Watershed Initiative committee. If anyone had any other questions after reviewing the packet update, they can feel free to contact the engineers.

Vice-President Eric Matherne thanked Kyle and colleague for helping him survey the Sunset Levee. Kyle thanked Eric and Mr. Earl for helping the survey of Sunset Levee go smoothly. President James Jasmin wished all to continue to go well for everyone and their families.

 Commissioner Jeffery Henry made a motion to adjourn and Commissioner Russell Loupe seconded his motion.

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 PRESIDENT

AJ

05/13/2020